

# Meeting Minutes

## *Staff Meeting*

**Date:** 2/26/15

**Present:**

- ME students:
  - Steven Blanchette, David Deli, Abigail McCool
- CE students:
  - Theodore Meros
- Faculty/Advisors:
  - Dr. Gupta

**Notes:**

- Dr. Gupta will provide team a motor for prototype
  - Dr. Gupta suggests we talk with Dr. Chuy concerning motors, LEDs, resistors, etc.
  - Ask Dr. Chuy or Dr. Clark about borrowing LEDs for prototype
- Presentation tips:
  - Improve labeling
  - Talk about the design more – why we selected our final design
  - The minimum formation should be in presentation (more numbers)