

WEEKLY MINUTES

WEEK 3

9/22/14 – Meeting with Dr. Frank

- Make Sure Dr. Frank and Dr. Li get a copy of Needs Analysis
 - Make sure all ECE students show to meetings with Dr. Frank
- Invite all Faculty to Presentation
- Attempt to contact Dr. Li
- Use Dr. Frank as a resource for selecting parts
- Post minutes to group blog
- Get a senior design notebook
- Move final website to ECE server when done
- Look into idea of having multiple attachments for robot so that Jeff can get the most functionality out of the final product.
- All members of Team must go to at least one ECE presentation.

9/22/14 – Weekly Group Meeting

- Needs Assessment Due this Friday
 - Progress so far is good, Everyone has done their part we will not meet again this week
- Make sure last person to turn in checks and rechecks the formatting because that is 40% of the grade.