Solar Car Design Project

**Term:** Fall 2013

**Meeting:** 3

**Date:** 9/15/13

**Time:** 7:00

**Location:** Computer Lab

**Attendance:** Fritz Jeanty- Present

 Zachary Barr- Present

 Julia Clarke- Present

 James Croasmun- Present

 Wael Nabulsi- Present

 David Jolicoeur- Present

 Jose Cardenal- Present

 Francois Wolmarans- Present

**Absentee(s):** None

**Agenda:** Finalize the information needed for the Needs Analysis and Requirements Paper

**Discussion:**

* Went through the rules from the competition to decided what goes under each section of the paper
* Constructed a comparison matrix for the report
* Began compiling information for the Needs Analysis and Requirements paper

**Next meeting**

 Date: 9/17/13

 Time: 6:00 pm

 Location: Computer

Agenda: Finalization of the Needs Analysis and Requirements Paper

 **\*Monday To-Do**

* Discuss Francois meeting with Dr. Zhang and Jose’s meeting with Divyesh
* James and Fritz finalizing tests requirements
* Jose and Francois finalizing house of quality